

# St. John's School Commission Meeting

<b>MINUTES</b>	DECEMBER 20, 2011	6:30 P.M.	STAFF LOUNGE
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<b>MEETING CALLED BY</b>	PEGGY FREDERICKSON, PRINCIPAL
<b>TYPE OF MEETING</b>	MONTHLY
<b>ATTENDEES</b>	FATHER RICH KUNST PEGGY FREDERICKSON, PRINCIPAL PAUL MAYER, PRESIDENT MARY FERGUSON, SECRETARY REBECCA RASHID CHRIS SHAND DANIEL LEGG PAUL FITZGERALD JOE LENARD MRS. JERVE ALEC HABIG

## Agenda topics

	APPROVAL OF SEPTEMBER MINUTES	
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<b>DISCUSSION</b>	Paul Mayer approved the minutes. Mary Ferguson 2 <sup>nd</sup> Paul's approval minutes
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	PASTOR'S REPORT	FR. RICH KUNST
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<b>DISCUSSION</b>	Marketing: at a pivotal time. Deb Anderson is no longer with us. Looking at options for remainder of the year. Working with someone to assist with a potential replacement. The projects that Deb started has been transitioned. Towards end of January hope to have a replacement. Deb gave notice last week.
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	FACULTY REPORT	MRS JERVE
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<b>DISCUSSION</b>	Well into the second quarter. Good progress with students. Student council's project to give students a piece of "straw" for student's who have been caught in acts of positive behavior has been a big hit with the kids. Kids are excited for our Christmas program. A lot of giving and kindness going on in our school.
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	PRINCIPAL'S REPORT	PEGGY FREDERICKSON
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<b>DISCUSSION</b>	<p>Accreditation: Report due December 31, 2011. Looked at the long-range strategic plan.</p> <p>Finance committee met.</p> <p>Spring Benefit Dinner: Father and I talked with Kiersten. She and I met after last meeting. Kiersten, doesn't want to leave us (with regards to the spring benefit dinner), but does not want to do it for pay. Potential people to help co-chair. She will contact them, to see if they are willing to participate with the Spring Benefit Dinner. She is willing to train the new person. Also discussed ways to make this work well.</p> <p>Change in bussing. Bus company refused to drop off up front. Now back to old system.</p>
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	-Old Business: -Subcommittee Reports	
<b>DISCUSSION</b>	<p><u>Endowment/Grant Writing:</u> Dozen grants pending at this time</p> <p><u>Finance:</u> Met on Friday. Reviewed a variety of areas. Areas touched on, one lunches are paying for themselves. Considering looking at subsidies from Federal goverent for lunch. Looking at getting federal grant (exploring) Salaries for teachers, no progress for income. Schedule down for that. COLAs (2.25%) No steps on salaries. Could we put something together? Allocate for the future. For retention. ½ to 75% have a plan for compensation of teachers. Technology: never ahead. Not budgeting for future replacement cost, wi-fi (internet connection)</p> <p><u>Buildings/Grounds Maintenance Plan:</u> None</p> <p><u>Pres-school expansion:</u> Boils down to benefits. Calculate risk. Basically we are at same point as last time. This a decision for the Commission to make. Not sure adding a full day will change anything. Issues, which can be dealt with. Group needs to make a full day option Long-term benefit: more convenience for parents. Hope to increase enrollment. Increase tuition to cover cost. Most pre-schools (majority) visited paying for full time paying substantially more. Benefits cost alone is \$8000 for a staff person. Request by committee for numbers to analyze the decision to better understand the risks.</p>	

	OTHER BUSINESS	
<b>DISCUSSION</b>	<p><u>Follow-Up:</u> St. John's school mass at St. Bens prior to Kindergarten round up. Set up a both after the mass to answer questions. How do we reach the large home school group there? Would Fr Eric allow them to speak at a meeting? Not a church sponsored event.</p> <p>Event to invite St. Ben's children to St. John's. Example: Shared skating party.</p> <p>Action Item: Approach faculty for ideas.</p> <p>School Climate Survey: People address me with different issues, from a proactive sense. What is going well what needs to be approved on? Alec volunteered to assist with the technology. Peggy and Kara with help with questions. Makes sense to do this for strategic plan and accreditation. Important to engage families. Can assist with setting future goals. Action Plan: work on 1<sup>st</sup> of the new year.</p> <p><u>Endowment Plan:</u> Slated for next year on the long range plan. Working on bi-laws, close to completion. Endowment fund set up. We can have someone come and talk with parish members on gift planning or annuities for planning ahead minimum of \$10,0000 to start. Catholic Community foundation. Talks about types of gifting. Agency fund because we still own the principal. 529 plans are for all education.</p>	

-Closing Prayer

-Next meeting is January 17, 2012 @6:30 pm.

Respectfully Submitted by: Mary Ferguson